



## SPK211 – Group Dynamics

### Instructor Information

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### Course Schedule

**Course Dates: September 25 – November 5, 2008**

Seminar One = September 25 – October 1, 2008

Seminar Two = October 2 – October 8, 2008

Seminar Three = October 9 – 15, 2008

Seminar Four = October 17 – 22, 2008

Seminar Five = October 23 – 29, 2008

Seminar Six = October 30 – November 5, 2008

*Note: All seminars begin on Thursday and end on the following Wednesday.*

### Grading Scale

Letter Grade	Percentage	Points Needed		Letter Grade	Percentage	Points Needed
A	100 - 93%	930 - 1000		C	77 - 72%	720 - 779
A-	92 - 90%	900 - 929		C-	71 - 70%	700 - 719
B+	89 - 88%	880 - 899		D+	69 - 68%	680 - 699
B	87 - 82%	820 - 879		D	67 - 62%	620 - 679
B-	81 - 80%	800 - 819		D-	61 - 60%	600 - 619
C+	79 - 78%	780 - 799		F	59 - 0%	0 - 599

The actual points earned throughout this course will determine the student's grade. Students must earn the minimum points associated with the letter grade to earn the grade. Consequently, points will not be rounded up to the next highest grade.

## Assignment Summary

<b>Seminar 1</b>		
<b>Assignment</b>	<b>Due Day</b>	<b>Points</b>
<i>Participation</i>	<i>Daily</i>	<i>20</i>
<i>Discussion Questions</i>	<i>Saturday</i>	<i>40</i>
<i>Team Building Assignment</i>	<i>Saturday</i>	<i>30</i>
<i>Group Project</i>	<i>Monday</i>	<i>55</i>
<i>Critical Thinking Log</i>	<i>Tuesday</i>	<i>30</i>
<b>Seminar 2</b>		
<b>Assignment</b>	<b>Due Day</b>	<b>Points</b>
<i>Participation</i>	<i>Daily</i>	<i>20</i>
<i>Discussion Questions</i>	<i>Saturday</i>	<i>40</i>
<i>Group Project</i>	<i>Monday</i>	<i>55</i>
<i>Critical Thinking Log</i>	<i>Tuesday</i>	<i>30</i>
<b>Seminar 3</b>		
<b>Assignment</b>	<b>Due Day</b>	<b>Points</b>
<i>Participation</i>	<i>Daily</i>	<i>20</i>
<i>Discussion Questions</i>	<i>Saturday</i>	<i>40</i>
<i>Group Project</i>	<i>Monday</i>	<i>55</i>
<i>Critical Thinking Log</i>	<i>Tuesday</i>	<i>30</i>
<b>Seminar 4</b>		
<b>Assignment</b>	<b>Due Day</b>	<b>Points</b>
<i>Participation</i>	<i>Daily</i>	<i>20</i>
<i>Discussion Questions</i>	<i>Saturday</i>	<i>40</i>
<i>Group Project</i>	<i>Monday</i>	<i>55</i>
<i>Critical Thinking Log</i>	<i>Tuesday</i>	<i>30</i>
<b>Seminar 5</b>		
<b>Assignment</b>	<b>Due Day</b>	<b>Points</b>
<i>Participation</i>	<i>Daily</i>	<i>20</i>
<i>Discussion Questions</i>	<i>Saturday</i>	<i>40</i>
<i>Group Project</i>	<i>Monday</i>	<i>55</i>
<i>Critical Thinking Log</i>	<i>Tuesday</i>	<i>30</i>
<b>Seminar 6</b>		
<b>Assignment</b>	<b>Due Day</b>	<b>Points</b>
<i>Participation</i>	<i>Daily</i>	<i>20</i>
<i>Discussion Questions</i>	<i>Saturday</i>	<i>40</i>
<i>Group Project</i>	<i>Monday</i>	<i>55</i>
<i>Critical Thinking Log</i>	<i>Tuesday</i>	<i>30</i>
<i>Final Exam</i>	<i>Wednesday</i>	<i>100</i>

**Total Points 1,000**

## ***Late Assignment Policy***

Project planning, time management, and contingency planning are essential in all professional activity, not just academic coursework. Consequently, all assignments submitted after the deadline will receive zero points.

## ***Academic Honor Code***

There are three possible consequences for violating Baker College's Honor Code. The College may implement any or all of the following: failure of the assignment, failure of the course, expulsion from the College.

Click the link or copy and paste it into your browser for further details.

<http://www.baker.edu/policies/honorcode.cfm>

Baker College subscribes to a third-party plagiarism detection service, and reserves the right to check all student work to verify that it complies with the Academic Honor Code.

## ***Attendance Policy***

Attendance is reported on a weekly basis. Attendance is defined as submission of any assignment or discussion board posting. The details of this attendance policy are as follows:

1. A student not attending within the first four days of week one will be dropped from the course.
2. A student not attending within the first four days of any week will be marked absent for the entire week.
3. In the case of excessive absences, the instructor may request that the student be administratively withdrawn from the course.

## ***Participation Policy***

Each student is expected to participate in the virtual classroom five days during each seminar week. Baker College strongly encourages students to participate on a daily basis during the course.

Participation is measured on the student's interaction and contribution with the course and other students as demonstrated through active involvement on the virtual classroom discussion board. A student's contribution must add value to the course. A discussion board posting is determined to be of substance by containing information that supplements, contradicts, questions, or furthers discussion on a subject area contained in the course. Additionally, it is expected that student participation reflects critical thinking and good grammar.

## ***Student Handbook and Baker College Policies***

Baker College is committed to provide an educational environment that enables you the opportunity to obtain your academic goals. However, the College expects students to conduct themselves in a manner that reflects its mission, purposes, ideals, and values.

All students are required to read, understand, and comply with the policies and responsibilities stated in the Student Handbook. Furthermore, students will respect the rights of others and will treat fellow students, faculty, and staff with good manners and respect.

Click the link or copy and paste it into your browser to access the Student Handbook and other Baker College policies.

<http://www.baker.edu/policies/main.cfm>

## ***TEACH Act and Copyright Policies***

The materials found in this course are only for the use of students enrolled in this course for purposes associated with this course and may not be retained or further disseminated.

Click the link or copy and paste it into your browser to access more information regarding the TEACH Act and Copyright Policies.

<https://www.baker.edu/policies/copyright/main.cfm>

## ADA Statement

Baker College is committed to addressing the needs of students who meet the criteria for special accommodations. It is the College's policy to comply fully with federal and state laws, including Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA), regarding students with disabilities. Information concerning the College's policies and procedures related to disability can be found in the Student Handbook and on the Baker College web site:

<http://www.baker.edu/departments/academic/counseling/specialneeds.cfm>.

***Except under unusual circumstances, the guidelines in this syllabus will not change. However, if any changes are necessary, all changes will be communicated in writing as an addendum to the syllabus.***